

<p>Colyton Grammar School SIXTH FORM ADMISSION ARRANGEMENTS for entry in 2018-19 (determined)</p>

The Published Admission Number (PAN) for Year 12 in September 2018 is 155. Entry to the Sixth Form is not subject to coordination by the Local Authority.

Internal applicants

Current CGS Year 11 students will be asked to complete a personal statement and complete their option choice online; completion of this process will be treated as their application to join CGS Sixth Form. Their form tutors will advise and guide them through this process.

Internal students who complete their application forms before the deadline, and meet the admissions criteria have a guaranteed place.

Please note the same entry requirements apply to internal and external applicants.

External applicants

There is no entrance exam to join the Colyton Grammar School Sixth Form but external applicants need to fill in an online application form. Applications must be made directly to Colyton Grammar School.

Timetable

Date	Action
w/b 4 September 2017	Online application form available on website: Applications open
Thursday 16 November 2017	Sixth Form Open Evening
Wednesday 31 January 2018 at 4.00pm	Application close
Thursday 29 March 2018	Conditional offers / decisions communicated to applicants
Monday 2 July 2018	Sixth Form Induction Day
August GCSE Results Day (23 August 2018)	Sixth Form places confirmed
24 August 2018	Programme enrolment

The admissions process for routine admission into Year 12 in 2018/19 begins in September. Applications must be made to Colyton Grammar School and **NOT** to the Local Authority. The online application process will be made available from September 2017 and parents/students should expect to receive an acknowledgement of their application.

As a State Funded Selective Academy, there are no tuition fees for the Sixth Form at Colyton Grammar School.

Deadline for receipt of applications

The closing date for applications is 31 January 2018.

Applications received after the deadline

Applications received after the deadline will be treated as late applications, but may be considered if submitted by 1st September 2018. Late applications will be considered once all on time applications have been dealt with.

Inclusion

Any student with special educational needs or a disability, who is applying for a place at the school, should write to the SENCO so that the School can assess their application appropriately.

Fraudulent Applications

Any information that is subsequently proven to have been provided fraudulently will potentially invalidate that application.

Provisional offers

Any offer of a place in the Sixth Form will be conditional upon the GCSE results achieved by the student.

Entry Requirements into the Sixth Form

The minimum entry requirements are the same for both internal and external applicants. Applicants are required to achieve a minimum of 50 points from the best eight GCSEs (or equivalent) including at least grade 5 at GCSE in English and Maths or a DfE recognised equivalency. Two exceptions to this are that grade 7 is required for studying Mathematics and grade 8 for Further Mathematics; and for a student who wishes to study Chemistry, Biology or Physics they will require grade 7 in the relevant subject if they have studied a single science GCSE or grade 7 in both Science and Additional Science. For all other subjects, it is expected that students will achieve a minimum of a grade 6 in the subjects they have chosen for A-Level.

Grade	9	8	7	6	5	4	3	2	1
Points	9	8	7	6	5	4	3	2	1

In any old style legacy grade GCSE subjects A* to G:

A* = 8.5, A = 7, B = 5.5, C = 4.

No more than three Science GCSEs, one Mathematics GCSE and one PE GCSE may count in the best eight subjects.

Further details are available in the Sixth Form Prospectus 2018-19 available on the school's website.

Sixth Form Over-Subscription Criteria

After the admission of students who have a statement of special educational needs or an Educational Health and Care Plan which names the school and who meet the academic standard, the following oversubscription criteria will be applied if there are more applicants than places available. Applicants will be ranked on this list in accordance with their predicted points score (50 or above) below which students will not be considered for admission to the school and therefore not ranked according to the over-subscription criteria below.

A waiting list ranked as above will be used to offer places if any original offers are declined. Every effort will be made to accommodate students who meet the entry requirements for a place in Year 12, but applicants should appreciate that some subjects may become full in which case we will operate a waiting list. This will be most relevant to application received after the 31st January 2018. Applicants will be ranked on the list according to their predicted points score:

1. Looked After Children or previously Looked After Children¹
2. Children on the eligible list who are in receipt of Pupil Premium and/or Service Premium funding² Parent's consent to the school seeking confirmation of Pupil Premium and/or Service Premium eligibility from the child's secondary school will be sought on the online application form.
3. Children of staff with a contracted commitment (i.e. not casual or supply staff) in either or both of the following circumstances:
 - (i) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - (ii) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Rank order based on the total GCSE points score achieved by the students

¹ A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services function (see definition in section 22(1) of the Children Act 1989). Previously looked after children are children (b) who were looked after, but ceased to be so because they were adopted or became subject to a child arrangement order or special guardian ship order. Applications received under the Criterion A must be made by the person with parental responsibility for the child (e.g. the child's social worker, acting on behalf of the local authority for a looked after child) and will need to be supported by the following official documentation, as applicable: • Confirmation by the home local authority that the child is looked after or previously looked after or • Confirmation by the local authority the child has the following order - Adoption Order

² Pupil Premium are those pupils who have received funding for free school meals at any point in the last 6 years or who are currently eligible for free school meals. The service premium is designed to support children with parents serving in the regular British armed forces. Pupils attract the premium if they meet the following criteria: one of their parents is serving in the regular armed forces; one of their parents served in the regular armed forces in the last 3 years or one of their parents died while serving in the armed forces and the pupil is in receipt of a pension under the Armed Forces Compensation Scheme (AFCS) and the War Pensions Scheme (WPS)

The tie-break situation

In the event of a tied ranking for the last available place, proximity to the school as measured by a straight line from the main school entrance to the house address of the applicant. It will be measured in a straight line from the home address to the main front door of the school's reception area using Ordnance Survey Maps.

Waiting Lists

Applicants meeting the entry requirements but applying for subjects that are full will be placed on a waiting list. If places exist on 1st September 2018 they will be offered based on their subject choices and the availability of places in those subjects.

Independent Appeal

If an application for admissions from either internal or external applicants has been turned down by the Trustees, then an appeal can be made to an Independent Appeals Panel. Parents and students are able to appeal jointly or separately against any decision refusing a young person admission and, where they appeal separately, the appeals must be heard together. This appeal must be sent in writing to the Academy Trust Secretary at the school within 20 school working days of refusal. Reasons for the appeal must be given in writing and the decision of the Appeals Panel is binding on the Trustees.

Equality Impact Assessment

It is essential that admission tests, arrangements and all other aspects of this policy are operated with no reference to protected characteristics.

Consultation

This policy has been subject to the public consultation period required by the Admissions Code and trustees have considered any responses before finally approving this policy.