

STANDING ORDER AUTHORITY

PLEASE MAKE THE PAYMENTS DETAILED BELOW AND DEBIT MY/OUR BANK ACCOUNT

_____ Bank Account in Name of: _____
_____ Bank & Branch Title: _____
_____ Account Number: _____
_____ Sort Code: _____
(Enter name and address of your Bank/Building Society)

Organisation I wish to pay: **Colyton Grammar School Academy Trust**

Bank and Branch Name: **Lloyds Bank, Colyton Branch**

Account Number: **21845660** Sort Code: **30-90-37**

Reference (to be used by bank) _____ (to be completed by school)

Payment Details: (please *delete* as appropriate)

Amount: £5 / £10 / £20 / other amount £ _____

Amount in Words: Five Pounds / Ten Pounds / Twenty Pounds or
other amount (*in words*) _____ Pounds

Frequency of Payments: Monthly / Annually / Single payment

Date of Commencement: _____ (enter date when payments are to start)

Please continue payments: **Until Further Notice** (*Any previous Standing Order Authority is superseded by this Authority*)

Signature: _____ Date: _____

For Parents' Use

The above form relates to the following child/children:

1. _____
2. _____
3. _____
4. _____

Gift Aid Declaration – Colyton Grammar School

Please treat as Gift Aid donations all qualifying gifts of money made

today in the past 4 years in the future (please tick all relevant boxes)

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand that Colyton Grammar School will reclaim 25p of tax on every £1 that I give.

Title: _____ First Name or Initial(s): _____ Surname: _____

Full Home Address: _____

_____ Post Code: _____

Signature: _____ Date: _____

Please notify Colyton Grammar School if you want to cancel this declaration or you no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please send the completed and signed form to: Colyton Grammar School, Colyford, Colyton, Devon EX24 6HN

PLEASE DO NOT SEND THIS FORM TO YOUR BANK